



# CHRISTIAN SCHOOLS EVENTS NETWORK

## NCSS TEAM SELECTION POLICY

DATE OF POLICY IMPLEMENTATION: SEPTEMBER 2021

DATE OF NEXT MAJOR REVIEW: NOVEMBER 2023

APPROVAL AUTHORITY: CSEN BOARD

GOVERNING AUTHORITY: CSEN BOARD

RESPONSIBLE OFFICER: CSEN EXECUTIVE OFFICER

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### BACKGROUND

National Christian Schools Sports (NCSS) take place every second year, with trials for teams conducted in the alternate year.

The aim for Victoria is to select the best representatives possible to fill both the coaching, team officials and athlete positions, with a variety of schools represented in staff and students.

### VICTORIAN ATHLETES – STUDENTS IN MEMBER SCHOOL IN ALTERNATE YEAR

#### Process for selection

1. CSEN Executive Officer distributes information to all CSEN member schools regarding NCSS to the school sports coordinator in Term 2 of the alternate year.
2. CSEN Executive Officer posts information regarding NCSS on the CSEN website.
3. School sports coordinators distribute information to interested students via school processes.
4. Students must nominate themselves online by the due date to be considered for trials.
  - a. Includes an online declaration regarding insurance, medical information collection from schools etc.
5. Trials take place in Term 3 and / or Term 4 in the alternate year.
6. Students may only trial in one sport, unless permission has been sought and given by the CSEN Executive Officer.



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7. Students attend first trial.
  - a. Country students exempt from first trial (students from schools that are more than 75km from Melbourne).
  - b. If medical reason for not participating in first trial, an email with medical certificate should be supplied to CSEN Executive Officer within 48 hours to receive exemption.
  - c. If non-attendance at first trial, a reason should be forwarded to CSEN Executive Officer explaining the absence.
8. CSEN Executive Officer sends out letter to all participants either:
  - a. Inviting students to second trial.
  - b. Thanking them for attending the first trial, but they are not required to attend the second trial.
9. Students attend second trial.
  - a. If medical reason for not participating in second trial, an email with medical certificate should be supplied to CSEN Executive Officer within 48 hours to receive exemption.
  - b. If non-attendance at second trial, a reason should be forwarded to CSEN Executive Officer explaining the absence.
10. CSEN Executive Officer sends out letter to all participants either:
  - a. Advising students of selection in team (and subsequent information).
  - b. Advising students of emergency status (and subsequent information, including trial in year of competition).
  - c. Thanking them for attending the second trial, but at this stage they will not be considered for the Victorian team.

### VICTORIAN ATHLETES – STUDENTS NEW TO CHRISTIAN SCHOOLS IN ALTERNATE YEAR (YR 7 AND OTHERS)

#### Process for selection

1. CSEN Executive Officer distributes information to all CSEN member schools regarding NCSS to the school sports coordinator early in Term 1 of competition year for students that are new to Christian Schools since Term 3 of the previous year.
2. School sports coordinators distribute information to eligible students via school processes.
3. Students must email the CSEN Executive Officer if they are interested in attending a one off trial for inclusion in the NCSS team.
4. Students attend trial (training session for selected team) in early February.
5. CSEN Executive Officer sends out letter to all participants either:
  - a. Advising students of selection in team (and subsequent information).
  - b. Advising students of emergency status (and subsequent information, including trial in year of competition).
  - c. Thanking them for attending the second trial, but at this stage they will not be considered for the Victorian team.



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### VICTORIAN OFFICIALS

#### Process for selection

1. CSEN Executive Officer invites sports coordinators in the alternate year to submit suggestions from their school regarding suitable officials for NCSS by the end of Term 1.
2. CSEN Executive Officer compiles a list of possible non-school based staff.
3. CSEN Executive Officer collates all responses and selects most appropriate staff based on experience and qualifications.
4. Suggested staff is circulated to CSEN Board for approval.
5. CSEN Executive Officer approaches approved staff with offer of position and distributes NCSS Team Officials Guidelines.

#### Minimum numbers of staff

CSEN Executive Officer

Chaplain

First Aid

Sports Convener – person to run a sport for the NCSS (if required)

Coaches – one per entered team

Other – dependant on the number of expected students and structure of NCSS

### CSEN EXECUTIVE OFFICER

1. Attend all NCSS National Meetings on an ongoing basis (usually June / December in Championship year, May / December in alternate year). Costs of flights, accommodation and ground transport covered by CSEN (NCSS National Reserve).
2. Sole decision maker on behalf of Victoria at NCSS level.
3. Assist in budgeting, coordinating and implementing the running of the NCSS.
4. Responsible for setting the budget for the Victorian team.
5. Responsible for the documentation regarding the Victorian team, including trials and tour.
6. Further role is covered in the NCSS Team Official Guidelines document.

### CHAPLAIN

1. Responsible for the team devotions while on tour.
2. Responsible for the general well-being of both the team and staff on tour.
3. Further role is covered in the NCSS Team Official Guidelines document.



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### FIRST AID

1. Responsible for the medical needs of staff and students while on tour.
2. Will be responsible for accompanying students and / or staff to hospital in case of emergency while on tour.
3. Further role is covered in the NCSS Team Official Guidelines document.

### COACHES / TEAM OFFICIALS

Role of these officials is covered in the NCSS Team Official Guidelines document. Costs for officials are covered by student fees.